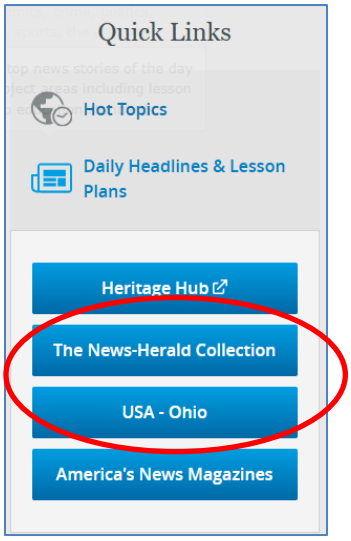
NewsBank – Newspapers, News Magazines, and Archives

NewsBank provides access to current newspapers and news magazines from around the country in either text or full-color, full-page format. It also includes the daily papers for *The Plain Dealer (Cleveland)* and *The News-Herald*. Heritage Hub, a source for obituaries, death notices, and select news articles is also contained within NewsBank.

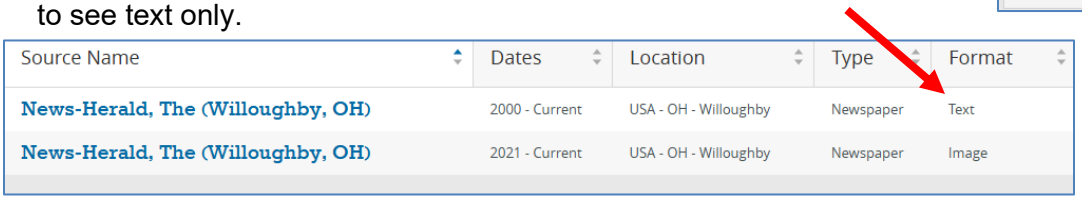


To Access NewsBank:

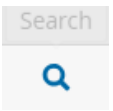
1. Go to www.Mentorpl.org.
2. Scroll down to the *Digital Resources* section.
3. Click on the **NewsBank** logo.
4. From home, use your library card number and PIN.
5. Search for the Newspaper or topic you are interested in, or select a subject or one of the Quick Links from the buttons provided.

Read The News-Herald on NewsBank:

1. Select **NewsBank**.
2. To read *The News-Herald*, select "**The News-Herald Collection**" quick link.
3. In the *Format* section, select **Image** to see the full-page format or **Text** to see text only.



   a. Select the date you're interested in from the calendar.
   b. Or, use the **Search** feature to use keywords for a topic or article.
4. To read an issue, click on it.
5. The paper chosen for the given day will open.
   a. **Page Thumbnails** on the right side of the screen give a preview of each page of the newspaper. You can select these to move forward, select the right or left arrows, or use the page list drop down.
   b. Select + or – to adjust the size on your screen.
   c. **Scroll** with your keypad or mouse to move up and down the newspaper.
   d. **Search** within the newspaper for a specific name or keyword.



6. Save, print, download, or share with the icons at the top of the screen. Articles or entire pages can be shared.

Discovering Other News Sources:

1. Quick Links offers **USA-Ohio** as an option, featuring all Ohio newspapers/magazines available in NewsBank.
2. **America's News Magazines** leads you to the directory of news magazines and archives, such as *The Atlantic*, *Newsweek*, *Popular Science*, and *the National Review*.
3. **A-Z Source List** provides an alphabetical list of all 3,000+ sources available.
4. **Search** by Source Name (ex. *Plain Dealer*) or by location (ex. Cleveland) to narrow down results.
    a. Not every news source provides full-page/image. Note the format available.
5. **Dates** represent how far back the material is archived.
6. All source lists allow you sort by name, date, location, type, format, and language.

Using Heritage Hub

1. Use Heritage Hub for obituaries, death notices, and certain news articles. (A great genealogy source!)
2. Select **Heritage Hub** from the Quick Links menu.
3. Fill in as much information as you can for your search, including keywords such as hometown.
4. Once the search is generated, you can narrow it down even more with the options on the left-hand side of your screen. The more information you have, the easier your search will be. You can even use a year-range to help narrow down results.
5. Obituaries share the text and allow you to print or copy the record.

Mentor Public Library
Your Destination for Information
8215 Mentor Ave., Mentor
www.mentorpl.org | 440-255-8811