BOARD OF TRUSTEES
MENTOR PUBLIC LIBRARY
ANNUAL MEETING OF THE LIBRARY RECORDS COMMISSION
MINUTES NOVEMBER 20, 2024

I. **CALL TO ORDER:** 6:00 p.m. by President, Sarah Strang

- *Present:* Sarah Strang, Sue Wilcosky, Jen McGee, Andrew Mitcham, Colleen Snyder
- *Excused:* Laurie Kosanovich, Mike Scipione, Christine Henninger
- *Staff Present:* Cheryl Kuonen, Jen Grill, Sue Fram
- *Others present:* Amy Senning, Manager; Keith Segina, staff SEIU Representative

II. **MOTION FOR CONTINUATION OF CURRENT POLICY**

#24-094 RESOLUTION:
On a motion by Mr. Mitcham, seconded by Ms. McGee, the Records Commission Board resolved to approve the disposal of obsolete audited library records in accordance with the established policy and procedures.

#24-094 APPROVAL OF REVISED POLICY

Roll Call: Ayes (5) Ms. McGee, Mrs. Wilcosky, Mr. Mitcham, Mrs. Strang, Mrs. Snyder; Nays (0). Motion carried.

III. **ADJOURN**

#24-095 RESOLUTION:
Mrs. Strang adjourned the meeting at 6:01 p.m. without objection.

#24-095 ADJOURNMENT

SUBMITTED BY: _____ Secretary

APPROVED BY: Sarah Strang President