

**BOARD OF TRUSTEES
MENTOR PUBLIC LIBRARY
ANNUAL MEETING OF THE LIBRARY RECORDS COMMISSION
MINUTES NOVEMBER 17, 2020**

I. CALL TO ORDER: 5:00 p.m. by President, Mrs. Melanie Majikas

- *Present:* Melanie Majikas, Daniel Hyla, Sonja Maier, Sue Wilcosky, Diane Wantz, Christine Henninger, Colleen Snyder
- *Excused:* Terri Mervo
- *Staff Present:* Cheryl Kuonen, Jen Grill, Ed Mikolic, Craig Mossbrugger, Sue Fram
- *Others present:* Mary Pelton, SEIU representative

II. MOTION FOR CONTINUATION OF CURRENT POLICY

#21-093 RESOLUTION:

On a motion by Mrs. Maier, seconded by Mrs. Wantz, the Records Commission Board resolved to approve the disposal of obsolete audited library records in accordance with the established policy and procedures.

**#21-093
APPLICATION FOR
ONE-TIME
DISPOSAL OF
OBSOLETE
LIBRARY RECORDS**

Mrs. Snyder stated that these records will be disposed under the current policy.

Roll Call: Ayes (6) Mrs. Maier, Mrs. Wantz, Mrs. Henninger, Mrs. Majikas, Mrs. Wilcosky, Mr. Hyla, Mrs. Snyder; Nays (0). Motion carried.

III. ADJOURN

#21-094 RESOLUTION:

Mrs. Majikas adjourned the meeting at 5:01 p.m. without objection.

**#21-094
ADJOURNMENT**

SUBMITTED BY: *Sonja Maier* Secretary

APPROVED BY: *Melanie Jv* President