

**BOARD OF TRUSTEES
MENTOR PUBLIC LIBRARY
REGULAR BOARD MEETING
MINUTES APRIL 17, 2024**

- I. **CALL TO ORDER/ROLL CALL:** 6:00 p.m. by President, Sarah Strang
- *Present:* Sarah Strang, Tom Davis, Laurie Kosanovich, Sue Wilcosky, Mike Scipione, Christine Henninger, Jennifer McGee
 - *Staff Present:* Cheryl Kuonen, Colleen Snyder, Jen Grill, Sue Fram
 - *Others Present:* Kim Sidorick, Manager; Keith Segina, staff SEIU Representative

- II. **MANAGERS PRESENTATION: KIM SIDORICK, CHILDRENS SERVICES MANAGER**
Mrs. Sidorick presented to the Board, describing her departments' duties that include 7 in-house story times per week, 20 outreach story times a month, and innovative children's programming that includes early literacy activities. Mrs. Sidorick also passed out sample Summer Reading fliers and Reading Logs.

Mrs. Sidorick left the meeting at 6:08 p.m.

III. **APPROVAL OF MINUTES**

- A. **Approval of the Regular Meeting Minutes of March 20, 2024.**

#24-039 RESOLUTION:

On a motion by Mrs. Henninger, seconded by Mrs. Strang, the Board resolved that the Minutes of the Regular Board Meeting of March 20, 2024 be adopted as presented.

Roll Call: Ayes (6) Mrs. Kosanovich, Mrs. Wilcosky, Mrs. Henninger, Mr. Davis, Ms. McGee, Mrs. Strang; Abstain (1) Mr. Scipione; Nays (0). Motion carried.

**#24-039
APPROVAL OF
REGULAR MEETING
MINUTES OF
MARCH 20, 2024**

IV. **PUBLIC COMMENT ON AGENDA ITEMS** - none

V. **REPORTS**

- A. **President's Report – Mrs. Strang** - none

- B. **Library System – Cheryl Kuonen**

- i. **Donations**

#24-040 RESOLUTION:

On a motion by Mrs. Henninger, seconded by Mrs. Wilcosky, the Board resolved to accept the Donation(s) as presented.

**#24-040
DONATIONS**

The Trustees acknowledged donations from the Wildwood Garden Club as a thank you for a presentation given by our marketing team of Jason Lea and Cory Blackledge.

Roll Call: Ayes (7) Mrs. Henninger, Mrs. Kosanovich, Ms. McGee, Mrs. Wilcosky, Mr. Scipione, Mr. Davis, Mrs. Strang; Nays (0). Motion carried.

ii. Director's Report

Director Updates

- Bids are out for the Lauren J house demolition by the Lake County Land Bank and CT Consultants (now part of the Verdantas Company). The deadline for bid submission is Friday, April 26, 2024.
- Several compliments from patrons were received this week. Thanks were received for our Seed Library, for our Study Rooms, for the pleasant atmosphere in our public computer area, and for Miss Amy who "reads the best books" at Vince's Daycare (a Children's Dept. outreach program).
- Mrs. Kuonen distributed a *Libraries, Joint Vocational School & Financing District* handout and explained how our levy funding does not change when home values are re-evaluated and increased. The Gross Tax Rate passed for our 2012 levy was 2.00mils but the Actual Tax Rate collected now is 1.46mils, and the distribution amount continues to be flat over the life of the levy. (School levies over 20mills do benefit from home valuation increases.) Additionally, officials in Columbus are currently debating to end replacement levies, which when passed as a replacement resets the collection millage back to the original valuation (in this case 2.00mils).
- A resolution was passed by the Lake County Board of Commissioners on April 11, 2024 proclaiming April 7-13, 2024 as National Library Week and encourages all residents to celebrate by visiting their local library.
- We anticipate closing on the sale of the Mentor Ave. house this Friday, April 19.

C. Financial – Colleen Snyder, Fiscal Officer

i. Financial Reports, March 2024

#24-041 RESOLUTION:

On a motion by Mrs. Henninger seconded by Mr. Scipione, the Board resolved that the Financial Reports for the month of March 2024 be accepted and filed – Cash Reconciliation, Fund Summary Report, Outstanding Check Listing, Revenue Reports and Expense Control Report.

**#24-041
FINANCIAL
REPORTS
MARCH 2024**

The PLF distribution for April has been received and it came in about \$15,000 lower than we budgeted and \$61,000 lower than last year at this time.

A new updated bulletin was received from the Auditor of State in regard to re-direct fraud schemes and will be included in the Joint Committee meeting agenda packet.

Roll Call: Ayes (7) Mr. Scipione, Mr. Davis, Ms. McGee, Mrs. Wilcosky, Mrs. Henninger, Mrs. Kosanovich, Mrs. Strang; Nays (0). Motion carried.

ii. Ratification of March 2024 Bills

#24-042 RESOLUTION:

On a motion by Mrs. Henninger, seconded by Ms. McGee, the Board resolved that the Bills paid in March 2024 evidenced by the March Voucher Summary Reports be approved.

Roll Call: Ayes (7) Mr. Davis, Ms. McGee, Mr. Scipione, Mrs. Henninger, Mrs. Kosanovich, Mrs. Wilcosky, Mrs. Strang; Nays (0). Motion carried.

**#24-042
RATIFICATION
OF MARCH 2024
BILLS**

iii. Investments

#24-043 RESOLUTION:

On a motion by Mrs. Henninger, seconded by Mrs. Wilcosky, the Board resolved that the Investments for March 2024 be approved as presented.

With the receipt of the levy collections in April, an additional 18-month 4.95% CD was purchased in the amount of \$243,000, \$600,000 was invested in Star Ohio, and another \$300,000 was reserved to purchase the property next door.

Roll Call: Ayes (7) Mrs. Wilcosky, Mrs. Henninger, Mrs. Kosanovich, Mr. Davis, Ms. McGee, Mr. Scipione, Mrs. Strang; Nays (0). Motion carried.

**#24-043
INVESTMENTS
MARCH 2024**

D. Board Committees – none

VI. NEW BUSINESS - none

VII. OLD BUSINESS

A. Progress Log – as presented

Mrs. Kuonen noted that the Leadership Team will be meeting with StudioTECHNE on Monday, April 22. They will present to the Joint Committee on May 8.

VIII. PUBLIC PRESENTATION TO THE BOARD – none

IX. NEXT MEETING TIME AND PLACE ANNOUNCED:

The next meeting is at 6:00 p.m. on Wednesday, May 15, 2024 at the Mentor-on-the-Lake Branch.

X. ADJOURNMENT

#24-044 RESOLUTION:

Mrs. Strang adjourned the meeting at 6:21 p.m. without objection.

**#24-044
ADJOURNMENT**

SUBMITTED BY:  Secretary

APPROVED BY:  President

