

**BOARD OF TRUSTEES
MENTOR PUBLIC LIBRARY
ANNUAL MEETING OF THE LIBRARY RECORDS COMMISSION
MINUTES NOVEMBER 16, 2022**

I. CALL TO ORDER: 6:01 p.m. by President, Mrs. Christine Henninger

- *Present:* Christine Henninger, Sue Wilcosky, Sonja Maier, Melanie Majikas, Lisa Wiener, Sarah Strang, Tom Davis, Colleen Snyder
- *Staff Present:* Cheryl Kuonen, Jen Grill
- *Others present:* Mary Pelton, SEIU representative

II. MOTION FOR CONTINUATION OF CURRENT POLICY

#22-091 RESOLUTION:

On a motion by Mrs. Majikas, seconded by Mrs. Strang, the Records Commission Board resolved to approve the disposal of obsolete audited library records in accordance with the established policy and procedures.

Mrs. Snyder stated that these records will be disposed under the current policy and schedule that was updated in 2019.

Roll Call: Ayes (8) Mrs. Wilcosky, Mrs. Wiener, Mr. Davis, Mrs. Henninger, Mrs. Maier, Mrs. Majikas, Mrs. Strang, Mrs. Snyder; Nays (0). Motion carried.

III. ADJOURN

#22-092 RESOLUTION:

Mrs. Henninger adjourned the meeting at 6:02 p.m. without objection.

SUBMITTED BY:  Secretary

APPROVED BY:  President

**#22-091
APPLICATION FOR
ONE-TIME
DISPOSAL OF
OBSOLETE
LIBRARY RECORDS**

**#22-092
ADJOURNMENT**