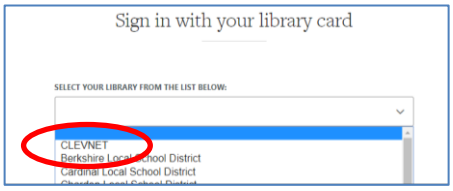
# Downloading eBooks onto your Kindle
**(Libby)**

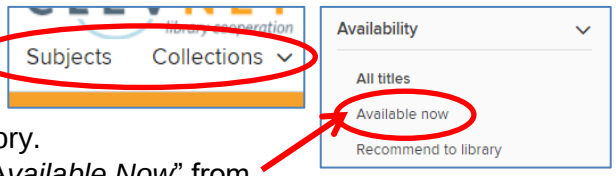
***Get a Book:***

1. Open **Libby.**
   - Use the website:
     i. Go to www.mentorpl.org.
     ii. Click on the **EBOOKS** link at the top of the screen.
     iii. Click on Libby.
   - Use the Libby App

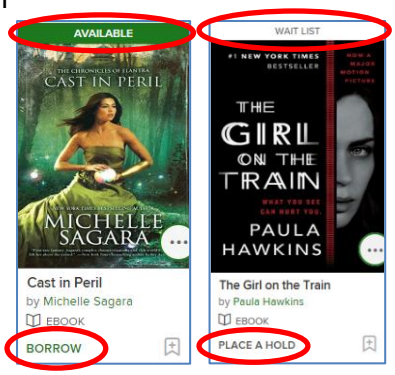
2. Sign in (if necessary).
   - Pick *Clevnet* as your library.
   - Enter your library card number (All 14 digits, no spaces.)
   - Enter your PIN. Click **Sign In.**



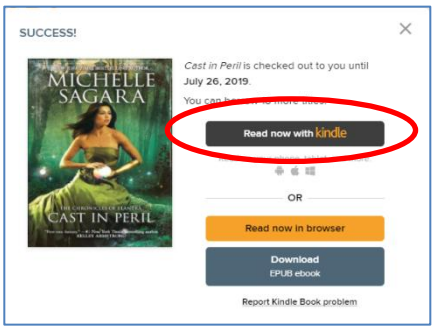

3. Browse or search the collection for the title you want.
   - Search by book title or author by clicking on the Search button ( ) and then typing in the bar that appears.
   - Browse by category by clicking on either **Subjects** or **Collections** and then picking the desired format and category.
   - You can narrow the search by choosing "A*vailable Now*" from the Availability filter.




4. When you find a book you're interested in:
   - Click the Options button ( ) for more details, to read a sample, or get other reading recommendations.
   - If the item says *Available* at the top, click **Borrow** to get the item.
   - If it says *Wait List* at the top of the book, it means it is currently checked out another patron. Select **Place a Hold** to get on the waiting list. You will be will emailed when the title becomes available.

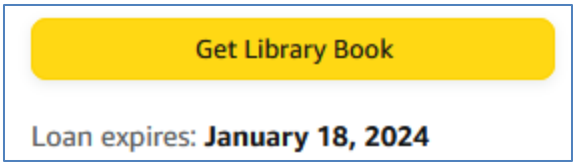



5. Click **Borrow** to get the book.
6. You may need to go to the Loans ( ) page.
7. Choose a format. Pick **Read Now with Kindle**.
8. Your screen will change and you will automatically be taken to Amazon.com to complete the transaction.



***Transfer Books to your Kindle:***

9. Libby will transfer you to Amazon.com.
10. If you are not already logged in, you will be prompted to enter your Amazon ID and password.
11. Click **Get Library Book** on the right side of the page.
12. Sync your device to download the book over a wireless connection.



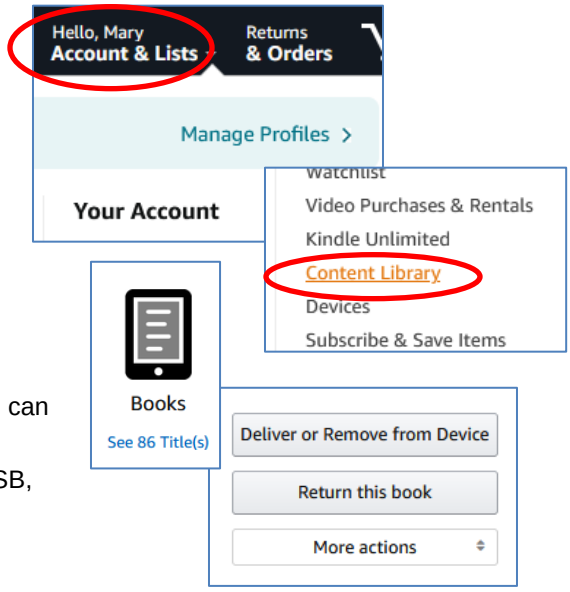

***Return Library Books Early:***

1. Go to Amazon.com.
2. Log in to your account.
3. Go to **Content and Devices.**
4. Find the book and click the actions button to the right.
5. Click **Return Item Early**.
6. The book will be returned.

- Kindle Paperwhites can only access eBooks.
- eAudiobooks will not work.
- You can have up to 20 items
- eBooks checkout for up to 3 weeks
- Borrowed eBooks return themselves

***Manage your Kindle eBooks & Other Content***

1. Log into Amazon.com
2. Access your account by clicking on the **Account & Lists** option under your name.
3. Pick **Content Library** from the menu that opens.
4. Click on **Books.**
5. Find the listing for eBook you want to manage.
    a. **Deliver or Remove from Device**
    b. **Return Early**
    c. **Delete** – (Once an eBook has been returned, you can delete it from your list/history.)
    d. **More Actions** – (Mark as Read, Transfer Via USB, Add or Remove from Collection, etc.)




**MENTOR PUBLIC LIBRARY**
*Lending, Learning, Leading*
*www.mentorpl.org*