BOARD OF TRUSTEES
MENTOR PUBLIC LIBRARY
REGULAR BOARD MEETING
MINUTES APRIL 15, 2026

I. CALL TO ORDER/ROLL CALL: 6:02 p.m. by President Sue Wilcosky

- *Present:* Sue Wilcosky, Laurie Kosanovich, Jen McGee, Sarah Strang, Chris Gallagher, Greg Markell
- *Staff Present:* Cheryl Kuonen, Colleen Snyder, Jen Grill, Sue Fram
- *Others Present:* Keith Segina, staff SEIU Representative

II. TEAMS CONFERENCE WITH MARCO CICCARELLI – if needed
Main Campus Project was discussed later in the meeting.

III. APPROVAL OF MINUTES

A. Approval of the Regular Meeting Minutes of February 18, 2026.

#26-031 RESOLUTION:
On a motion by Mrs. Kosanovich, seconded by Mrs. Strang, the Board resolved that the Minutes of the Regular Board Meeting of February 18, 2026 be adopted as presented.

Roll Call: Ayes (4) Mrs. Strang, Mr. Markell, Mrs. Kosanovich, Mrs. Wilcosky; Abstain (2) Ms. McGee, Mr. Gallagher; Nays (0). Motion carried.

#26-031 APPROVAL OF THE REGULAR MEETING MINUTES OF FEBRUARY 18, 2026

B. Approval of the Regular Meeting Minutes of March 18, 2026.

#26-032 RESOLUTION:
On a motion by Mr. Markell, seconded by Ms. McGee, the Board resolved that the Minutes of the Regular Board Meeting of March 18, 2026 be adopted as presented.

Roll Call: Ayes (5) Mrs. Kosanovich, Mrs. Strang, Mr. Gallagher, Mr. Markell, Ms. McGee; Abstain (1) Mrs. Wilcosky; Nays (0). Motion carried.

#26-032 APPROVAL OF THE REGULAR MEETING MINUTES OF MARCH 18, 2026

IV. PUBLIC COMMENT ON AGENDA ITEMS - none

V. REPORTS

A. President's Report, Mrs. Wilcosky - none

B. Library System – Cheryl Kuonen

i. Donations

#26-033 RESOLUTION:
On a motion by Mrs. Kosanovich, seconded by Ms. McGee, the Board resolved to accept the donation(s) as presented.

#26-033 DONATIONS

The Donation Report included a donation of books authored by Alan Dutka in memory from the family, and an anonymous donation for the Spice Club.

Roll Call: Ayes (5) Mr. Gallagher, Mrs. Kosanovich, Ms. McGee, Mrs. Strang, Mr. Markell, Mrs. Wilcosky; Nays (0). Motion carried.

ii. Director's Report

Director Updates

- The Community Volunteer Fair held at Main on April 14 was a big success. 27 non-profits were on hand to provide information on volunteering.
- Mrs. Snyder submitted the public records request yesterday. It was posted on the organization's website. After consulting with Legal we hid a Facebook comment that violated our Social Media Policy**.**
- Mrs. Kuonen and Mrs. Snyder have meeting with OLC on April 16. A statewide coalition of public entities may be releasing a property tax awareness statement this week. Brian Massie (Lobbyists for Citizens) scheduled a press conference for April 23.
- The HUB laser engraver broke while students were using it. Ariel is adjusting her makerspace crafts and programs while waiting for the repair.
- A new group of books for the Holden collection are on their way.
- The outdoor Little Free Libraries were installed this week for the season.
- National Library Week is April 19-25 with the theme "Finding Joy at the Library". The Circulation Dept. will be having a "bookmark make and swap" on Tuesday and are providing polka dots for patrons to comment on their "joy".
- 2 applications have been received for the vacant Library Trustee position. The deadline is Friday, April 17. Mrs. Wilcosky and either Mrs. Kosanovich or Ms. McGee will attend the interviews during the week of April 27 with 2 Mentor School Board members.
- After finding an old Mentor Library bookmark with 1996 library statistics in a donated book, a 30-year bookmark was made comparing MPL in 1995 to 2025.

C. Financial – Colleen Snyder, Fiscal Officer

Mrs. Snyder mentioned that the new Deputy Fiscal Officer will be starting on Monday, April 20.

i. Financial Reports, March 2026

#26-034 RESOLUTION:

On a motion by Mrs. Strang, seconded by Mrs. Kosanovich the Board resolved that the Financial Reports for the month of March 2026 be accepted and filed – Cash Reconciliation, Fund Summary Report, Outstanding Check Listing, Revenue Reports and Expense Control Report.

#26-034 FINANCIAL REPORTS MARCH 2026

Roll Call: Ayes (6) Mr. Markell, Ms. McGee, Mrs. Strang, Mr. Gallagher, Mrs. Kosanovich, Mrs. Wilcosky; Nays (0). Motion carried.

ii. Ratification of March 2026 Bills

#26-035 RESOLUTION: **#26-035 RATIFICATION OF MARCH 2026 BILLS**

On a motion by Mrs. Strang, seconded by Ms. McGee, the Board resolved that the Bills paid in March 2026 evidenced by the March Voucher Summary Report be approved.

Roll Call: Ayes (5) Ms. McGee, Mr. Markell, Mr. Gallagher, Mrs. Kosanovich, Mrs. Strang, Mrs. Wilcosky; Nays (0). Motion carried.

iii. Investments

#26-036 RESOLUTION: **#26-036 INVESTMENTS MARCH 2026**

On a motion by Mr. Gallagher, seconded by Mrs. Kosanovich, the Board resolved that the Investments for March 2026 be approved as presented.

Mrs. Snyder mentioned that we will begin paying on the construction project soon.

Roll Call: Ayes (6) Mrs. Strang, Mr. Gallagher, Mrs. Kosanovich, Ms. McGee, Mr. Markell, Mrs. Wilcosky; Nays (0). Motion carried.

D. Board Committees - none

VI. NEW BUSINESS - none

VII. OLD BUSINESS

A. Master Plan – Mrs. Kuonen

Mr. Ciccarelli sent the following updates.

- An egress diagram was revised and will be sent to the City tomorrow. This will wrap up any comments and any permit-related items.
- Construction Administration: The first draft pay application request from Lakeland has been received which includes deposits for shop drawings and materials and their bond.
- StudioTECHNE continues to review shop drawings and product submittals. They are pleased that the products submitted are what they had expected and have reviewed and returned with very little comment.
- The structural revisions for the basement are being finalized so the subcontractors can complete and finalize the steel package.
- Data technology locations and equipment are being coordinated with furniture and cabinetry.
- Mr. Ciccarelli will reach out to us later in the week.

B. Progress Log – as presented

Union negotiations are expected to begin this Fall (the current SEIU contract expires December 31, 2026).

VIII. PUBLIC PRESENTATION TO THE BOARD – none

IX. NEXT MEETING TIME AND PLACE ANNOUNCED:

The next meeting is at 6:00 p.m. on **Wednesday, May 20, 2026 at the Lake Branch**.

X. ADJOURNMENT

#26-037 RESOLUTION: **#26-037**

Mrs. Wilcosky adjourned the meeting at 6:23 p.m. without objection. **ADJOURNMENT**

SUBMITTED BY: _____Secretary

APPROVED BY: _____President