



## **Advertisement for Design Services**

The Board of Trustees of the Mentor Public Library intends to contract for design services for the creation and construction of a main campus master plan.

The preliminary project description includes the design and construction of a park-like green space to include a covered pavilion and restroom along with a partial remodel of the Main library which may include a small addition. This project will be phased and is estimated to take 2-4 years for completion. The greenspace will be completed first.

The overall project budget is estimated at around \$4,000,000 plus design services. Design, consulting and permit fees are included as part of this budget. This project is expected to be funded from the capital improvement budget of the Mentor Public Library and private donations. The anticipated date for commencing design is early 2024.

The architect will provide full architectural services for design of the completed addition and renovation of facilities, including any civil, structural, mechanical, plumbing and electrical engineering, signage, equipment and shelving. The design architect will be involved during all phases of the project, from programming through schematic design. The architectural firm also will be required to provide construction observation and management services.

Design firms interested in being considered for a contract to provide full services should reply with a Statement of Qualifications no later than 12:00 p.m. Tuesday, November 7, 2023. Statements received after this deadline will not be considered. Statements of qualification should include information regarding the firm's history; education and experience of owners and key personnel; the technical and design expertise of the firm's staff for this type of project; previous library projects completed by the firm; availability of staff; and client and contractor references. Statements of Qualification should be transmitted to Cheryl Kuonen, Executive Director, Mentor Public Library, 8215 Mentor Ave, Mentor Ohio 44060.

As required by Ohio Revised Code 153.65-153.71, Statements of Qualification will be evaluated and ranked on the basis of qualifications. The Library will enter into contract negotiations with the firm ranked most qualified. The Library reserves the right to accept or reject any or all proposals in whole or in part.

Approved by the Board of Trustees

October 18, 2023

Resolution #23-095