Agreement Date: _____

Mentor Public Library's Hotspot Agreement

Guidelines for Borrowing and Use

My signature indicates that I am 18 years of age or older and have read the Hotspot Agreement and the Hotspot Policy and that I agree to abide by these conditions of use when checking out a Hotspot from the Mentor Public Library. I agree to accept full responsibility for the Hotspot while it is checked out to me. This agreement is good for one calendar year.

- One Hotspot per **household** may be checked out at any given time.
- **I can check out a total of 12 Mentor Public Library hotspots in one calendar year**.
- I will not tamper with, replace or substitute the Hotspot or its accessories, or attach any equipment not designed for use with the Hotspot. I will return the correct accessories with the unit.
- I will return the hotspot to the branch where I checked it out (i.e., Lake is returned to Lake). Returns and check-outs end 15 minutes before the library closes.
- I agree to pay all costs associated with damage to, loss of, or theft of the Hotspot while it is checked out to me. I understand costs may be added to my library record after check-in, including:

  - **Overdue fines: $5 per day/$25 maximum**
  - **$15.00 for each cord/cable/adapter/case**
  - **$25.00 for a unit returned to a library other than Mentor Public Library**
  - **$75.00 for returning a Hotspot without its back**
  - **$150.00 for Hotspot**
  - **$10.00 for returning Hotspot in the book drop**
  - **Costs for unit damage caused by exposure to water, heat or cold may be assessed.**

- **My late Hotspot will be deactivated after 3 days, and I will be charged the replacement cost.**
- I agree that the Library may use any appropriate means to collect the amount owed for fees, damage, loss, or theft of the Hotspot and that my record will be submitted to collections within 30 days.
- The Library reserves the right to refuse service to anyone who abuses equipment, is repeatedly late in returning Hotspots, or continues to break conditions of this agreement.
- **If I return hotspots late and/or violate this agreement 3 or more times, I will lose my hotspot use privilege for a minimum of 6 months. Units returned 30 days or later will not be accepted and will result in a minimum one-year ban from use.**
- Hotspots should be kept in a temperature-controlled environment. **Don't leave it in your car.**
- The Library is not responsible for information accessed using this device or for personal information shared over the Internet. Users are encouraged to follow safe Internet practices. The following behaviors can result in suspension of device privileges and/or criminal prosecution: viewing, displaying, or disseminating materials that are judged in accordance with current legal definitions as being obscene; use of the Internet in any way which violated federal, state or municipal laws.

☐ **I have read and understand this agreement.**

Patron Name: _____

Patron Address: _____

Patron Phone: _____

Patron ID#: _____

Patron Signature: _____

Patron Library Card Number: _____ **2026**